

## Contact Form

Practice name:

Group NPI:

Practice open to new patients? (Circle one)

Yes

No

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Part of a larger organization? (Circle one)

Yes

No

Name of organization:

Tax ID of organization:

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### Physical Address (location where you see patients)

Street:

Suite:

City/State/Zip:

Phone #:

Fax:

### Mailing Address (location for correspondence)

Street:

Suite:

City/State/Zip:

Phone #:

Fax:

### Billing Address

Street:

Suite:

City/State/Zip:

Phone #:

Fax:

**Legal Signatory**

Name: Title:

Email: Fax:

Phone #:

**CEO**

Name: Title:

Email: Fax:

Phone #:

**CFO**

Name: Title:

Email: Fax:

Phone #:

**Practice/Office Manager (person responsible for all operations of practice)**

Name: Title:

Email: Fax:

Phone #:

**Credentialing Contact (person in their office for us to ask questions to)**

Name: Title:

Email: Fax:

Phone #:

**Quality Improvement Contact (person who handles quality issues)**

Name: Title:

Email: Fax:

Phone #:

**Lead Physician (for this location)**

Name: Title:  
Email: Fax:  
Phone #:

**Health Information Technology Contact (person knowledgeable about EMR, registry, technology related)**

Name: Title:  
Email: Fax:  
Phone #:

What EMR (electronic medical records) vendor do you have?

**Person providing**

Name: Title:  
Email: Fax:  
Phone #:  
Mail to:

**This completed document should be forwarded to:**

Network Management  
Beacon Health  
797 Wilson Street Brewer, ME 04412

[BeaconNetMan@emhs.org](mailto:BeaconNetMan@emhs.org)

or fax to **(207) 989-1096**